ASSESSOR'S MONITORING SHEET

General Information

Name of the institution	Sarojini Academy
Address	Vill-Ikra,Po-Sripatpurnia,Ps-Mejia,Dt-Bankura,Pin-722143
State	West Bengal
District	Bankura
City	Bankura
Pincode	722143
Email	sarojiniacademy@gmail.com
STD Code	03241
Telephone No. with Code	250462
Year of establishment	2014
Hilly Region	No

Teacher Education Programmes (s) offered in the Institution

Sr. No.	Programme	NCTE Recognition Number	Year of Recognition by NCTE	Sanctioned Intake (no. of Students)	Sanctioned Basic Units
1	B.Ed	ERC/7-168.6.15/NCTE/B.Ed./2014/23810	2014	100	2
2	D.El.Ed	F.No.ER-213.6(i).338/(ERCAPP3753)/D.El.Ed/2016/46424	2016	100	2

Details of Affiliation

Sr. No.	Programme	Name of the Affiliating Body	Affiliation Number	Year of Affiliation
1	B.Ed	The University of Burdwan	IC/Affln./P-228/649	2014
2	D.El.Ed	West Bengal Board of Primary Education	282/Affil/BPE/2016	2016

Status of Affiliation	Temporary
Temporary Affiliation, it is valid up to	0000-00-00
Type of Management	Self-financing Institution
Managed by	Self-financing Institution
Status of the Institution	Independent Institution offering only Teacher Education Programme (s)
Institution meant for	Co-Educational
Whether the institute is accessible in all weather conditions and through Pucca Road	No
Name of the Nearest Railway Station	Raniganj

Campus & Infrastructure

1) Land Area and Built-up area

(For Programmes: B.Ed,D.El.Ed)						
Total Number of Programnme (s)	Name of Programme	Land Area (in sqm.)	Compliance/Non-Compliance	Built-Up area (in sqm.)	Compliance/Non-Compliance	Availability of Land
2	B.Ed,D.El.Ed	1582	**Non compliance**	2460	**Non compliance**	Ownership basis

2) Infrastructural Facilities

Infrastructure	Available		Size in Sq. ft.
Number of classrooms	Yes	12	1315.90 - 605.47
Multipurpose Hall	Yes		2260.420
Library-cum-Reading Room	Yes		1009.12
ICT Resource Centre	Yes		0444.00

Infrastructure	Available	Size in Sq. ft.
Curriculum Laboratory	Yes	605.47
Art & Resource Centre	Yes	444.00
Health & Physical Education Resource Centre	Yes	605.470
Multipurpose Playfield	Yes	21527.82
Principal's Office	Yes	
Staff Rooms	Yes	
Administrative Office	Yes	
Visitors Room	Yes	
Separate Common Room for male & female students	Yes	
Seminar Room	Yes	
Canteen	Yes	
Separate Toilet facility for male & female students	Yes	
Separate Toilet facility for Staff	Yes	
Separate Toilet facility for differently abled persons	Yes	
Parking Space	Yes	
Open space for Additional Accommodation	Yes	
Store Room	Yes	
Medical facility	Yes	

Staff

Number of Staff (Academic, Administrative, Professional and Technical Staff) as on 1st September 2016

Principal/HOD	2
1) Professor	0
2) Associate Professor/Reader	0
3) Assistant Professor/Lecturer	34
4) Any other	10
5) Total Academic Staff	34
Total Administrative, Technical and Professional Staff	44

No. of Vacant Positions as on 1st September, 2016

Academic Positions	No. of Vacant Positions
Principal/HOD	
Professor	
Associate Professor/Reader	
Assistant Professor/Lecturer	
Other Staff	**No. of Vacant Positions**
Administrative Staff	
Technical Staff	
Professional Staff	

Detail of Academic Staff Recruited during Current Session (2016-17)

Course Name	Name	Designation	Year of Appointment

Detail of Administrative, Professional and Technical Staff Recruited during Current Session (2016-17)

Course Name	Name	Designation	Year of Appointment

Important Information about the Academic Staff in the Following Tabular Format (B.Ed)

Sr. No.	Heads	Data
1	Number of faculty members approved by the affiliating body	13
2	Number of faculty members not approved by the affiliating body	0
3	Number of faculty members appointed on Permanent/ Regular basis	13
4	Number of faculty members appointed on contract/ adhoc/ temporary basis	0
5	Number of Academic Staff Mentioned Aadhar Number	5
6	Number of Academic Staff not Mentioned Aadhar Number	8

Sr. No.	Heads	Data
7	Number of Academic Staff Mentioned their Email-Id	13
8	Number of Academic Staff not Mentioned their Email-Id	0
9	Number of Academic Staff uploaded their Photograph	0
10	Number of Academic Staff not uploaded their Photograph	13
11	Maximum Emolument Paid to any Academic Staff	
12	Minimum Emolument Paid to Any Academic Staff	
13	Retirements Benefits being Given to Academic Staff	13
14	Number of Academic Staff not mentioned their Professional Qualification	0
15	Number of Academic Staff mentioned their Professional Qualification	13
16	Professional Qualification Mentioned by Principal/HOD	M.Ed,Phd
17	Names of Academic Staff not mentioned their Professional Qualification	

Important Information about the Administrative, Professional and Technical Staff in the Following Tabular Format (B.Ed)

Sr. No.	Heads	Data
1	Number of Staff appointed on Permanent/ Regular basis	1
2	Number of Staff appointed on contract/ adhoc/ temporary basis	0
3	Maximum Emolument Paid to any Staff	
4	Minimum Emolument Paid to Any Staff	
5	Retirements Benefits being Given to Staff	1
6	Professional Qualification Mentioned by Librarian	No

Important Information about the Academic Staff in the Following Tabular Format (D.El.Ed)

Sr. No.	Heads	Data
1	Number of faculty members approved by the affiliating body	0

Sr. No.	Heads	Data
2	Number of faculty members not approved by the affiliating body	16
3	Number of faculty members appointed on Permanent/ Regular basis	16
4	Number of faculty members appointed on contract/ adhoc/ temporary basis	0
5	Number of Academic Staff Mentioned Aadhar Number	0
6	Number of Academic Staff not Mentioned Aadhar Number	16
7	Number of Academic Staff Mentioned their Email-Id	16
8	Number of Academic Staff not Mentioned their Email-Id	0
9	Number of Academic Staff uploaded their Photograph	0
10	Number of Academic Staff not uploaded their Photograph	16
11	Maximum Emolument Paid to any Academic Staff	
12	Minimum Emolument Paid to Any Academic Staff	
13	Retirements Benefits being Given to Academic Staff	16
14	Number of Academic Staff not mentioned their Professional Qualification	3
15	Number of Academic Staff mentioned their Professional Qualification	13
16	Professional Qualification Mentioned by Principal/HOD	M.Ed
17	Names of Academic Staff not mentioned their Professional Qualification	Debika Goswami,Sumitra Das,Sunanda Gangopadhaya

Important Information about the Administrative, Professional and Technical Staff in the Following Tabular Format (D.El.Ed)

Sr. No.	Heads	Data
1	Number of Staff appointed on Permanent/ Regular basis	1
2	Number of Staff appointed on contract/ adhoc/ temporary basis	0
3	Maximum Emolument Paid to any Staff	
4	Minimum Emolument Paid to Any Staff	
5	Retirements Benefits being Given to Staff	1
6	Professional Qualification Mentioned by Librarian	No

Course Name:B.Ed

No. of Teaching and Non-Teaching staff members in position at the time of commencement of the Current Session:

Sr. No.	Positions	Number in Position			Status
		Full Time/Regular	Officiating	Contract/Adhoc	
1	Principal	1	0		
2	Faculty (Perspective in Education)	4		0	
3	Faculty (Pedagogy Subject)	4		0	
4	Faculty (Fine Arts and Education)	4		0	
5	Faculty (Performing Arts Education)	1		0	
6	Faculty (Health & Physical Education)	1		0	
Overall Status					**Non compliance**

Course Name:D.El.Ed

No. of Teaching and Non-Teaching staff members in position at the time of commencement of the Current Session:

Sr. No.	Positions	Number in Position			Status
		Full Time/Regular	Officiating	Contract/Adhoc	
1	Principal	1	0		
2	Faculty (Perspective in Education/Foundation of Education)	3		0	
3	Science	4		0	
4	Humanities and Social Sciences	1		0	
5	Mathematics	2		0	
6	Language	3		0	

Sr. No.	Positions	Number in Position			Status
		Full Time/Regular	Officiating	Contract/Adhoc	
7	Fine Arts/Performing Arts	2		0	
8	Faculty (Health & Physical Education)	1		0	
	Overall Status				**Compliance**

Student profile

Programme	Date of commencement of the current academic session (2016-18)	Last date fixed by the affiliating body for admission (2016-18)	Date of last admission made in the institution (2016-18)	No. of students enrolled in the current academic session (2016-18)
B.Ed	2016-07-01	2016-11-30	2016-11-30	100
D.El.Ed	2016-06-20	2016-06-20	2016-06-18	100

Is the category wise distribution of students displayed on the website in the format, as given below?	No

Name Of Programme	Number Of Enrolled Students								Total Enrolled Students
	SC	ST	OBC	Unreserved	Male	Female	Management Quota	Differently abled	
B.Ed	16	03	22	59	54	46	10	90	100
D.El.Ed	25	00	32	43	52	48	10	90	100

Students Enrolled for the Current Session of B.Ed

Sr. No.	Heads	SC	ST	OBC	Unreserved
1	Highest % Marks in Qualifying examination	79.94%	55.6%	77.30%	73.37%
1	Lowest % Marks in Qualifying examination	42.5%	45.41%	45.25%	45.2%

Students Enrolled for the Current Session of D.El.Ed

Sr. No.	Heads	SC	ST	OBC	Unreserved
1	Highest % Marks in Qualifying examination	80%	0%	83%	82.4%
1	Lowest % Marks in Qualifying examination	45.8%	0%	0%	0%

Instructional Resources

Library

a) Sitting capacity in the Reading Room	100

Books, Titles, and Journals For Programme B.Ed

Name of the Programme	Books, Titles and Professional Journals	Number	Compliance/Non-Compliances Status
B.Ed	Number of Titles Available	1230	**Compliance**
	Number of Books Available	6830	**Compliance**
	Number of Professional Journals subscribed	3	**Non compliance**
	Number of Encyclopaedia	09	
	Number of Dictionaries	04	

Books, Titles, and Journals For Programme D.El.Ed

Name of the Programme	Books, Titles and Professional Journals	Number	Compliance/Non-Compliances Status
D.El.Ed	Number of Titles Available	574	
	Number of Books Available	3546	**Compliance**
	Number of Professional Journals subscribed	3	
	Number of Encyclopaedia	09	
	Number of Dictionaries	04	

Addition of Reference Books in Current Session (2016-17) and Previous Session (2015-16)

Name of the Programme	Books, Titles and Professional Journals	In Previous Session (2015-16)	In Current Session (2016-17)

Name of the Programme	Books, Titles and Professional Journals	In Previous Session (2015-16)	In Current Session (2016-17)
B.Ed,D.El.Ed	Number of Reference Books Added	320	0

ICT or Educational Technology Resource Centre for Programmes

B.Ed,D.El.Ed

Sr.No.	Resources for ICT or Educational Technology Resource Centre	Write "A" for Available and "NA" for not Available
1	Adequate number of Computer System	A
2	Hardware for Projection (LCD Projector or Digital Projector etc.)	A
3	CDs/DVDs/ROM	A
4	Educational Software Facilities including TV	A
5	DVD Player	A
6	Slide Projector	A
7	Slides	A
8	Films	A
9	Satellite ROT (Received Only Terminal)	A
10	SIT (Satellite Interactive Terminal)	A

Physical Education Resource Centre

Essential items available be mentioned

Sr. No.	Item Name
1	Football
2	Table Tenis
3	Carrum
4	Badminton
5	
6	

Art & Craft Resource Centre

Art and Craft Resource Centre for: (B.Ed,D.El.Ed)

Sr.No.	Resources for Art and Craft Resource Centre	Write "A" for Available and "NA" for not Available
1	A Set of wood working Tools	A
2	Raw material and Equipment for Toy Making	A
3	Raw material and Equipment for Doll Making	A
4	Raw material and Equipment for Dress Designing	A
5	Raw material and Equipment for Puppetry	A
6	Material for Preparation of Charts	A
7	Material for Preparation of Models and other Practical Activities	A
8	Stationery (Chart Paper, Mount Board, etc.)	A
9	Tools like Scissors, Scales etc.	A
10	Cloth	A

Curriculum Laboratory

Essential items available be mentioned for: (B.Ed,D.El.Ed)

Sr.No.	Resources for Curriculum Laboratory	Write "A" for Available and "NA" for not Available	Upload the list of Available Resources
1	Resources for English Language	A	Not available
2	Resources for Science Education	A	Not available
3	Resources for Social Science Education	A	Not available
4	Resources for Regional Language Education	A	Not available
5	Resources for Core Mathematics	A	Not available
6	Overhead Projector/ Notice Boards/Black Boards	A	Not available

Financials

Endowment Fund maintained by the TEI

Sr. No.	Programme Name	Amount	Bank	FDR Number
1	B.Ed	300000	SBI	33544083723
2	D.El.Ed	500000	SBI	8652384260-4

Reserve Fund maintained by the TEI

Sr. No.	Programme Name	Amount	Bank	FDR Number
1	B.Ed	400000	SBI	N 254391
2	D.El.Ed	700000	SBI	8652384260-4

Annual fees charged from students of different programmes and annual fees fixed by the state Govt. for different programmes

Sr. No.	Programme	Total Annual Fee charged by the Institution(Current Session)	Fee fixed by the Central/State/Union Territory Government(Current Session)
1	B.Ed	60000	60000
2	D.El.Ed	48000	48000

Total Income and Total Expenditure

Sr. No.	Heads	Previous Session (2015-16)	Amount (INR)
1	Total Income		5920000.00
1	Total Expenditure		5295100.00

Expenditure during the previous academic session

Sr. No.	Heads	Previous Session (2015-16)	Amount (INR)
1	Salary of Staff		2499400

Sr. No.	Heads	Previous Session (2015-16)	Amount (INR)
2	Infrastructure and its Augmentation		2795700
3	Instructional Resources and its Augmentation		00

Academic Management

Essential Information regarding Academic Management are following

Sr. No.	Heads	Data
1	Daily working hours	5
2	Number of working days	5
3	Weekly working hours	25
4	Number of working days in the previous session	6
5	Number of Schools Available for Internship	8
6	Maximum No. of Students deputed to any School	12
7	Lowest No. of Students deputed to any School	8
8	Name of the Value-added Course Provided by Institution not prescribed by affiliating body	Spoken English

Details of Internship School

Name of the school	Location	Management	Total Number of students in school	Distance from TEI	No. of student teachers deputed in internship
Mejia Girls High School	Rural	Government	1950	04	10
Sukanta Smriti vidyamandir	Rural	Government	985	4.5	10
Kapistha High School	Rural	Government	968	15	10
Gandhimemorial Girls High School	Rural	Government	1865	07	8
Mukundapur Thakumoni High School	Rural	Government	796	7	10
Lotiaboni Anchal High School	Rural	Government	1625	6	12

Name of the school	Location	Management	Total Number of students in school	Distance from TEI	No. of student teachers deputed in internship
Mukundapur Thakumoni High School	Rural	Government	796	7	10
Amarkanan Desbandhu High School	Rural	Government	856	10	10

Pass % age in the final three examination during the last three academic session				
Sr. No.	Programme	Session 2013-14	Session 2014-15	Session 2015-16

Number of Ex-students of the Institution who qualified in the Central or State Eligibility Test during the Previous two years

No. of Students Qualified in Previous Years	Year	Number of Students Appeared	Number of Students Qualified
	2014	00	00

Governance Structure

Essential Information regarding Governance Structure are following

Sr. No.	Heads	Data
1	Has the institution constituted the Managing Committee?	No
2	Number of meetings held during the previous session of Management Committee	7
3	Has the Institution set up a Grievance Redressal Mechanism?	No
4	Has the Institution set up Anti Ragging Mechanism?	No

Format to Display Composition of Management Committee				
Sr. No.	Name	Educational Qualification	Professional Occupation	Designation
1			Educationist	Chairman
2			Educationist	Chairman
3			Educationist	Chairman

Format to Display Composition of Management Committee

Sr. No.	Name	Educational Qualification	Professional Occupation	Designation
4			Educationist	Chairman

Declaration by Competent Authority

Above information is furnished and authenticated by

Signature	Puspa Mandal
Name (authorized signatory)	Puspa Mandal
Designation	Secretary
Organization	Sristi Educational Trust
Date	2017-02-24

Terms & Condition **Accepted** Terms & Condition